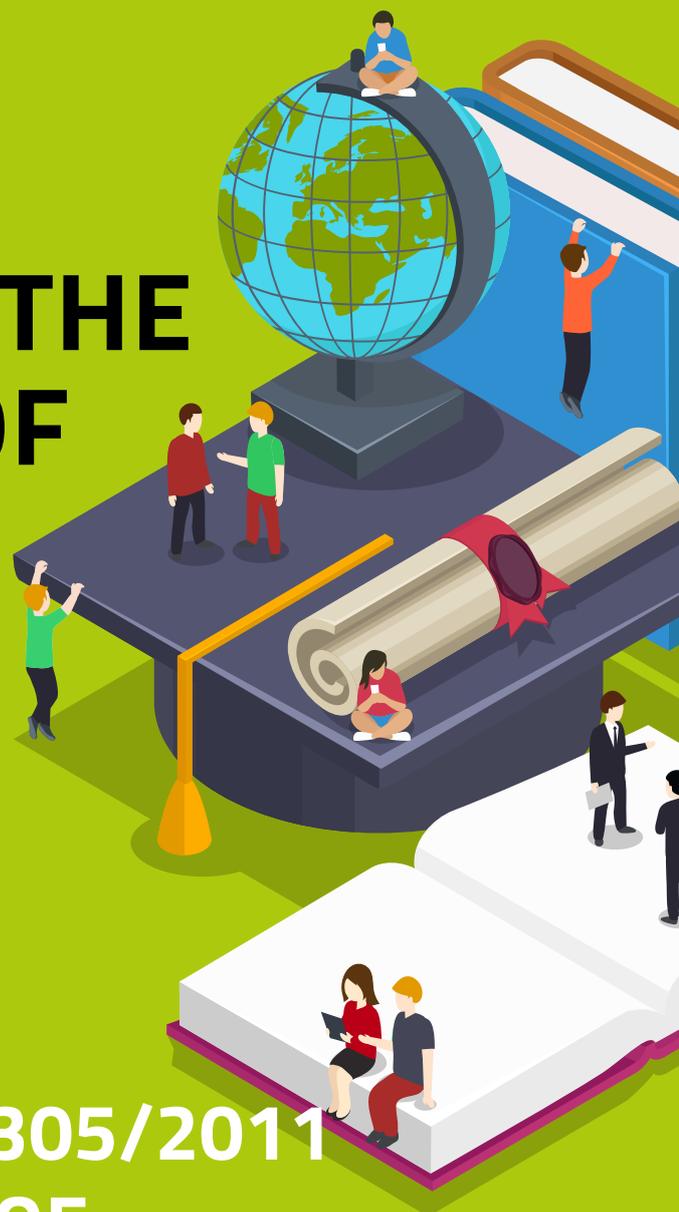


TEMPLATE FOR THE DECLARATION OF PERFORMANCE TO COMPLY WITH:

REGULATION (EU) NO 305/2011
FOR THE MARKETING OF
CONSTRUCTION PRODUCTS



INSTRKTIV

USER INSTRUCTIONS

Important information before using your template

Thanks for your interest in INSTRKTIV's Declaration of Conformity Template Method. We at INSTRKTIV help our clients create compliant and user-friendly user instructions (user manuals, online help, operating instructions etc). The nature of our work means that we are often involved in the CE marking process, risk analysis, technical files and also in compiling declarations of conformity.

I hope that the Declaration of Conformity Template Method will be useful to you. If so, I would appreciate you making a comment on our website or social media share. Do give us a call if we can help you create compliant and user-friendly user instructions.

A few points to keep in mind:

- ✓ Read through and make sure you understand the [full post](#) and the relevant directives before simply using the template(s).
- ✓ As well as the specific requirements on the content, the relevant directives also give requirements whether to [translate](#) the declaration of conformity or not, to deliver the declaration of conformity with the product (or to keep in the technical file only), or to draw up a single declaration of conformity for all applicable directives. Read through and ensure you understand all relevant directives for more information. My [blog post](#) tells you how to search for the relevant articles in the directives.

Best regards,

Ferry Vermeulen, director at [INSTRKTIV](#)





1.

Contents of the declaration of performance

The declaration of performance shall contain, in particular, the following information:

- A. the reference of the product-type for which the declaration of performance has been drawn up;
- B. the system or systems of assessment and verification of constancy of performance of the construction product, as set out in Annex V;
- C. the reference number and date of issue of the harmonised standard or the European Technical Assessment which has been used for the assessment of each essential characteristic;
- D. where applicable, the reference number of the Specific Technical Documentation used and the requirements with which the manufacturer claims the product complies.

The declaration of performance shall in addition contain:

- A. the intended use or uses for the construction product, in accordance with the applicable harmonised technical specification;
- B. the list of essential characteristics, as determined in the harmonised technical specification for the declared intended use or uses;
- C. the performance of at least one of the essential characteristics of the construction product, relevant for the declared intended use or uses;
- D. where applicable, the performance of the construction product, by levels or classes, or in a description, if necessary based on a calculation in relation to its essential characteristics determined in accordance with Article 3(3);



- E. the performance of those essential characteristics of the construction product which are related to the intended use or uses, taking into consideration the provisions in relation to the intended use or uses where the manufacturer intends the product to be made available on the market;
- F. for the listed essential characteristics for which no performance is declared, the letters 'NPD' (No Performance Determined);
- G. when a European Technical Assessment has been issued for that product, the performance, by levels or classes, or in a description, of the construction product in relation to all essential characteristics contained in the corresponding European Technical Assessment.



2.

Template of form of declaration of performance

Supplier's declaration of performance on construction products

Unique identification number:

We (manufacturer):

Business name:

Trade name/trade mark:

Address:

Country:

declare under our sole responsibility that the product:

Unique identification code
of the product-type:

Product name:

Type, batch or serial number:

Relevant supplementary
identification information:

is intended to be used as (in accordance with the applicable harmonised technical specification, as foreseen by the manufacturer):

.....
.....

that the following system or systems of assessment and verification of constancy of performance of the construction product, as set out in Annex V has been followed:

.....



(in case of the declaration of performance concerning a construction product covered by a harmonised standard) that the following natural or legal person established in the Community (authorised representative) is mandated in writing to perform all or part of the obligations and formalities connected with the Regulation:

Business name:
Address:
Country:
Name:
Position:

(if applicable) that the following Notified Body performed the intervention as described below:

Notified Body name:
Address:
Country:
Identification number:
Description of intervention/
third party task:
System:
Issued certificate/report:

(in case of the declaration of performance concerning a construction product for which a European Technical Assessment has been issued) that the following Technical Assessment Body performed the intervention as described below:

Tech. Ass. Body name:
Address:
Country:
Identification number:
Reference number
EU Tech. Ass:



Reference number

EU Ass. Document:

Description of intervention/

third party task:

System:

Issued certificate/report:

that the performance of the product is in conformity with:

Essential characteristics	Performance	Harmonised technical specification

(when a simplified procedure has been used) that the product complies with the following requirements:

.....
.....

Place and date of issue:

.....

Signed by or for the manufacturer:

.....

Name:

Title:





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